

GRSA Executive Board Meeting

January 11, 2017

Present: Cheryl Hudson, Pam Moore, Patty Sandoz, Alice Trindle (Skype) and Keith Van Vickle.

Not Present: Dale Lauritzen

President Patty opened the meeting at 3:15 pm. After one minor punctuation correction, the minutes of the December 2016 meeting were passed unanimously.

Patty read Lisa Foggia's thank you note. She won the free ticket Oregon Symphony Orchestra with one night's lodging trip offered last fall during the membership drive.

Keith reported on finances. Megan Adams is our new CPA. Our former CPA, Bob Seymour, came up with a new allocation of funds. It will streamline our posting to accounts.

Keith also reported that we have a PayPal account that is separate from our bank account. We should not transfer money from it too often.

Keith is resigning as Treasurer at the end of June. He has family obligations that will prevent him from continuing. He is agreeing to stay through the end of our fiscal year.

Patty thanked Keith for all of the work he has done for GRSA. She asked him to check with Megan to see how much money we should transfer from our savings account to our Money Market account in Vanguard.

We presently have \$190,642.74 in our Vanguard Account as of December 31, 2016. These are allocated to the "silos" as follows:

- Reserve Operating Fund \$40,107.88
- GRS Scholarship Fund \$30,257.74
- GRSA Endowment Fund \$120,277.12

We talked about possibly holding the May 6th Chamber Concert at the Gleeson's house. Cheryl will contact them. (Patty later remembered that she had already contacted Lanetta Paul about hosting this concert and she graciously agreed.)

Patty handed out a pink paper with an update on grants that we have received. We received another \$3,000 from the Leo Adler Foundation.

Alice reported that US Bank is going to give us a \$1,000 grant.

Patty has contacted both Sara Miller and Nella Parks as they both have agreed to be our grant writers again.

There was a discussion about what we should write grants for. Training, transitioning, and supporting children's programming were all mentioned.

There was also discussion about how we should strategize to build up the GRSA and GRSS programs. We'd like to have a goal of making La Grande a "go to" destination for orchestral music and training in the summer. We will consider applying for a grant to fund a summer youth orchestra camp.

Alice and Mark have been in contact with Oregon Symphony Orchestra.

Ivy Waite didn't attend the Suzuki training last year. Kathy Thimmes is working on getting the registration money refunded.

Patty passed out a packet of information papers for our GRSA Board notebooks. These are replacement inserts:

- Mission Statement
- Revised schedules for GRSA Board meetings, dress rehearsals, concerts
- Update of last page of Grants received document
- December 7, 2016 Board meeting minutes
- Concert Preparation schedule of duties
- GRSA Orchestra Manager job description
- Copy of response letter to Lorna, Dale, Tom, Ray, and Randy
- Drafts of proposed policies
- Scholarship donations over past 6 years document

Hayley Buckley is our new GRSO manager.

Patty recommended that we pay the manager \$300 per term. It was mutually agreed upon.

Patty presented the proposed GRSA Code of Conduct as a "first reading.". The full Board will discuss this at the February Board meeting.

A powerpoint presentation about the library project was shown by Patty. Patty has discovered that she has authorized more for this project than the amount in the budget. Emily Rufener and Kailey VanOcker have been working on the 699 folders. The Executive Committee agreed that the library project needs to be completed. The committee mutually agreed to change the line item to \$7,000 this year. The overage can probably be covered by some of the grants that GRSA has received.

The Executive Committee worked on the GRSA policy statements.

- "Any expenses in excess of \$250 more than the line item in the annually adopted budget must be approved by a majority vote of the GRSA Board or by a majority vote of the GRSA Executive Committee."
- "Any amount not covered by a budgeted line item must be approved by the GRSA Executive Committee or the GRSA Board."

Patty received a request from Dale for time at the February Board meeting regarding the endowment. The Board determined that Dale Lauritzen and his guest(s) may have the time slot of 6:45-7:00 pm on Tuesday, February 7, 2017. To facilitate an on-task agenda, it was recommended that the items for the February meeting include set amount of times for each item.

The Board needs to review Board member attendance since that is in our By-laws.

Patty adjourned the meeting at 5:26 pm.

- Submitted by Cheryl Hudson, GRSA Secretary