

## GRSA Board Meeting

June 8, 2017

**Present:** Aaron Boudreaux, Hayley Buckley, Anna Cavinato, Cheryl Hudson, Mary Koza, Pam Moore, Patty Sandoz, Kathy Thimmes, Alice Trindle, Susan Triplett and Keith Van Vickie.

**Guest:** Seglinda Martinez

**Not Present:** Karen Campbell, Janice Cowan, Amber Martell, Dale Lauritzen, and Roxanna Swann

Patty opened the meeting at 5:03 pm. She had everyone state their names and tell one fun thing they were looking forward to this summer.

The minutes of the May 9, 2017 Board meeting were approved unanimously. (Anna/Mary)

Seglinda Martinez was introduced as a potential Board member. She was asked to leave the room prior to the vote. A motion was made that Seglinda be a Board member. As a Board member, she will be asked to sign the new Code of Conduct Policy just as the other Board members have. (Anna/Pam) Motion passed unanimously. Seglinda was asked to return to the meeting.

Patty reintroduced two proposed policies.

1. The Grande Ronde Symphony Association is a non-partisan, nonprofit association. As such, GRSA will not endorse politicians for office or collect campaign contributions. GRSA will also not endorse or campaign for any legislative bill. Individuals may do so provided they do not use their GRSA title.
2. GRSA membership lists, **including addresses, phone numbers, and emails** are not sold or given to any group or individual requesting them. Any exceptions must be brought to the Board for consideration.

There was a discussion about the two policies. It was decided to amend the second policy to insert the bolded words added above. The policies were approved as amended. (Alice/Aaron)

Keith presented the Balance Sheet, Profit and Loss by Class, and Profit and Loss Budget vs. Actual financial statements. The cash carryover is about \$30,000.

There was a discussion about grants. We haven't received any new ones for next year, yet. However, most of them don't come until later in the summer.

Keith reminded the Board that we need a new Treasurer because he has to step down. Susan Triplett offered to be the new Treasurer. Patty pointed out that we need to be cognizant of the timing of the change – getting the signature cards changed for the various accounts and end-of-the-year checks written need to be considered.

Alice suggested that a committee be formed to determine the time line and strategy to switch from Keith to Susan. Keith and Susan will be joined by Aaron to form the Treasurer transition committee.

Cheryl was concerned about the length of time that Board members need to be on the Board before they can become a member of the Executive Committee. She was pleased that Susan is willing to take the Treasurer's position. She thinks that we need to put a length in the rules that say that an elected position shall only be held by a sitting board member. This was Susan's first board meeting. The Treasurer transition committee will bring their report to the August board meeting for a vote. There won't be a July meeting, unless it is necessary.

Patty remarked about how well the May concert was received. Other Board members agreed.

There was a discussion about the new Code of Conduct letters that had been sent out to all of the Board members since the last Board meeting. Those present returned their letters with their signatures, agreeing to abide by the new

Code of Conduct. It was decided that the secretary should send a letter to the absent Board members to remind them that they need to return their signed Code of Conduct agreements. The end of our fiscal year, June 30<sup>th</sup>, was set as the deadline for receiving them. Roxanna is going off of the Board following this month so she doesn't need to turn one in.

Anna said that the auction is set for Saturday, September 16<sup>th</sup>. The Presbyterian Friendship Center is the venue again. Anna said that the venue, chef, and auctioneer are already scheduled. She said that the theme needs to be selected soon. Patty sent a sign-up sheet for Board members who want to work on the auction committee. Alice is willing to be in charge of the wine arrangements. Anna will try to schedule a committee meeting in two weeks. She reminded all of the Board members that everyone needs to solicit auction items.

Patty met with Brian Watts from Baker City to receive back the violins that were loaned to him earlier this year. Patty said that the violins from Arts Center East were well marked, but the GRSA violins needed to be inventoried and marked better. Anna and Aaron agreed to help Patty do this. The violins are stored in the Arts Center East building.

There was a discussion about the poor attendance at the Baker City concerts. Aaron suggested that we get a group from the high school to participate in the concert. Alice suggested that we might consider asking the Baker City Community Choir. Matt Cooper will be a featured soloist in the November concert.

Patty sent around Music Advisory Committee sign up.

Pam reported on May Concert attendance. Kathy mentioned that she put information about the concert on one of her church's emails.

It was decided that the Executive Committee should meet and discuss the complementary ticket issue.

Attorney General update (AG) – Patty has made copies of everything that she needed to make and some of Pam's, too. Keith and Pam also need to make copies of their information. These are due by June 30<sup>th</sup>.

The Board members were then guided through the music folder inventory process. Each Board member was given a music words translation sheet (because music is often written in German, Italian, and French), a blank inventory sheet, and a random music folder from the music library. Hayley, Cheryl, Kathy, and Patty helped the other Board members as they inventoried their given folder.

The meeting ended around 7:30 pm.

Submitted by Cheryl Hudson, secretary

<b>Director's Name</b>	<b>Term of Service</b>	<b>Director's Name</b>	<b>Term of Service</b>
Boudreaux, Aaron	11/16 to 10/19	Martinez, Seglinda	6/17 to 5/20
Buckley, Hayley	6/17 to 5/20	Moore, Pam	7/15 to 6/18
Campbell, Karen	7/16 to 6/19	Sandoz, Patty	7/15 to 6/18
Cavinato, Anna	7/15 to 6/18	Thimmes, Kathy	11/15 to 10/18
Cowan, Janice	10/16 to 10/19	Trindle, Alice	7/15 to 6/18
Hudson, Cheryl	7/16 to 6/19	Triplett, Susan	6/17 to 5/20
Koza, Mary	7/16 to 6/19	Van Vickle, Keith	7/15 to 6/18