

GRSA Board Meeting Minutes

August 9, 2017

Present: Aaron Boudreaux, Hayley Buckley, Karen Campbell, Anna Cavinato, Janice Cowan, Cheryl Hudson, Mary Koza, Seglinda Martinez, Pam Moore, Patty Sandoz, Kathy Thimmes, Alice Trindle, and Susan Triplett

Not Present: Amber Martell and Keith Van Vickle

Meeting opened with Patty asking everyone to introduce themselves and share what they planned to do during the upcoming solar eclipse.

The June 8th minutes were presented and 2 words were removed. The minutes were approved as corrected. (Anna/Mary).

The new Chamber Concert Honoraria policy was presented again and the board passed it unanimously. (Pam/Susan)

Chamber Concert Honoraria (This policy replaces the policy adopted May 10, 2016)

The following is the honoraria structure for the Chamber Concert series. This was developed based on the types of performers we've had during the 2015-16 and 2016-17 musical years so as to have consistency.

- Accompanist \$100
- Soloist \$100
- Group \$250
- If more than one group is scheduled for one date, then \$150 per group.
- We will pay mileage to musicians who live more than 20 miles from La Grande (one way) based on our adopted policy of \$0.25 per mile. We would also pay childcare as we do with the GRSO musicians. The appropriate payment authorization form should be utilized.

It was moved and passed unanimously that Amber Martell be removed from the Board as an inactive member, per the By-laws, Article 4 – section 4a. (Alice/Anna)

Treasurer's Report – Susan is now a signer on the account. The credit union checking account balance is \$5,804.69. The investments, lumped together in Vanguard, show \$217,794.84 in the June 30, 2017 quarterly report. These need to be divided into the three silos – endowment, scholarships and reserve operating funds. At this time, we still must rely on our accountant to do the separation into the three silos.

It was decided that there will be two treasurers' reports in the future. Susan will give the outgo and Pam will give the income reports.

Patty announced that she has written all of the final reports for grants, except for one. The Oregon Cultural Trust has a special form that she needs to receive before she can fill it out.

A future item for board discussion was suggested: Who is responsible to interface with our grant writers and the granting organizations?

Many of our grants have been turned down this year. We have received a \$5,000 grant from the Legacy of the Grande Ronde Child Center. Beef Northwest will also donate \$250 to our children's programs. Our new Island City Fiddler's group will receive much of this funding.

Informational: On July 6, 2017, our attorney, Glenn Null, sent a letter to the State of Oregon Attorney General. This was in response to the Attorney General's request for the GRSA's records of the past 5 ½ years. A copy of Glenn's letter was given to all of the board members. It is appended to these minutes.

Other updated inserts for the board notebooks were passed out too. These include

- Draft of Chamber Concert Honoraria policy
- Concert dates and times
- GRSA Board meeting dates

The Library Project folders have all been inventoried!

Board members signed up for the committees that they would serve on. Each member is to be on at least two committees.

It was decided that the Scholarship Committee will be an ad hoc committee.

It was decided to combine the Music Advisory and Concert Committees.

It was also determined to assign the Audit Committee's responsibilities to the Executive Committee.

The Bylaws Committee should meet at least four times per year to make note of suggested changes as potential Bylaws updates. The Bylaws are voted on at the annual meeting of the Board and membership.

The Investment Committee needs to determine which parts of the Vanguard Statement reflect the true endowment, true scholarship funds and true reserve operating funds. They should meet four times per year and determine how best to invest the funds.

It was asked if the Investment Committee and the Budget Committee should be combined. Patty didn't think that it should happen this year, but possibly in the future.

Several committees need to interface with the Marketing Committee. If a committee needs to advertise, they should access the Marketing Committee's expertise to help them. Also, this will help eliminate conflicting efforts at promotion.

It was announced that the theme of our November concert will be "Finding our Why". Zeke has suggested that we contact Swanee Herrmann's dance studio to provide children to dance during the November concert. Someone volunteered to contact Swanee about collaborating with her and her dance studio. It was mentioned that the orchestra might not perform in Baker City this year. The attendance has been poor and we no longer have a connection with either of the Baker High School music teachers. This will be left up to the Music Advisory/Concert Committee to decide. It was suggested that there might be a dance school from Baker City that could help provide dancers.

The first 2017-18 Chamber Concert Series event will be held on Friday, September 29th. Patty passed out a sign up sheet for members to help with the concert.

Some of our board members will be meeting with the new La Grande School Superintendent soon. Youth Programs Committee Members should be included.

The Marketing Committee will look at options to improve corporate and business sponsorships. Alice encouraged everyone to try to get people to donate to GRSA. Patty recommended that the Marketing Committee meet before our next meeting, with recommendations.

Susan suggested that minutes of any committee meetings should be sent out by the Sunday before the next GRSA Board Meeting. That will cut down on the length of board meetings.

The rest of the meeting was turned over to Anna to talk about the 5:30 - 8:45 pm, Saturday, September 16th auction. The auction will be titled, "Under the Stars - An Evening of Fine Food and Dance." Heidi Hill will be the auctioneer again. Merlyn Baker will return as our chef. Carla Arnold and maybe Matt Cooper have agreed to play waltzes for patrons to dance to.

There will be several changes in this year's auction. The silent auction will close after 1 ¼ hours. The suggested schedule is:

5:30 pm – Silent auction, drinks and hors d'oeuvres, Entertainment - music & dancing.

Patrons will be given bidding numbers when they arrive and everything will be recorded by the assigned bid numbers.

6:30 – 15-minute warning on silent auction 6:45 – Silent auction closed.

6:50 – Buffet dinner

7:10 – Introductions – Tegan Null (Grande Ronde Student Symphony member) testimony

7:35 – Oral auction starts. Dessert until end.

8:45 – Close

Board members are asked to help set up at 3 pm on Friday, September 15th and they can help on Saturday, by being there at 4:30 pm.

Anna needs to know the **final count of tickets by September 4th**. The form that shows who bought which tickets needs to be turned in at the September 12th Board Meeting.

There was a sign-up sheet to help with the many jobs needed to make the auction a success.

Cheryl Hudson – secretary

Next GRSA Board Meeting – Tuesday, September 12th!